

STATE LIFE INSURANCE CORPORATION OF PAKISTAN
KHYBER PAKHTUNKHWA REGION, PESHAWAR

TENDER NOTICE No. FURNITURE/P&GS/RO/KPK/001/2016

Sealed Financial bids are invited in accordance with PPRA under from "Supplier/Firms" registered with GST/Income Tax Department, having their own Offices and Phone/Fax Number, for the "SUPPLY OF ITEMS (FURNITURE)". Last date for submission of bids is 19.12.2016 till 10:00 AM & opening of the Financial Bids at 11:00 AM on 19.12.2016 at Regional Office Khyber PakhtunKhwa Region, Peshawar, 2nd Floor, State Life Building 34 The Mall, Peshawar Cantt, Peshawar.

Secretary
Regional Procurement Committee
State Life Insurance Corporation of Pakistan
Khyber PakhtunKhwa Region
State Life Building, 2nd Floor
34-The Mall, Peshawar Cantt
Phone 091-9210918

STATE LIFE INSURANCE CORPORATION OF PAKISTAN
Khyber PakhtunKhwā Region, Peshawar

TENDER DOCUMENT

TENDER NOTICE NO.Furniture/P&GS/RO/KPK/001/2016
SUPPLY OF ITEMS (FURNITURE)

S No	Item	Specification	Picture Sample	Number Required	Last Date of Submission	Date of Opening of Tender
	Executive Table	Length: 7' X 4' Height: 2.5' Top: Veneer Wood Top 1.5 inches thick Wood: Sheesham Wood (Best Quality) Polish: Lacquer Polish Drawers: Three Drawers on right Side, top one with Remaining without lock. Locks: A one quality locks with keys Table Glass: Full Table Glass 5 MM Additional: With Tea Tray and necessary bedding		1	19.12.2016 10:00 a.m.	19.12.2016 11:00 a.m.
	Office Table (DHS)	Length: 5' X 3' Height: 2.5' Top: Veneer Wood Top 1.5 inches thick Wood: Sheesham Wood (Best Quality) Polish: Lacquer Polish Drawers: Three Drawers on right Side, top one with Remaining without lock. Locks: A one quality locks with keys Table Glass: Full Table Glass 5 MM Additional: With Tea Tray and necessary beddings.		4	19.12.2016 10:00 a.m.	19.12.2016 11:00 a.m.
	Office Table (Officer)	Length: 4' X 2.5' Height: 2.5' Top: Veneer Wood Top 1.5 inches thick Wood: Sheesham Wood (Best Quality) Polish: Lacquer Polish Drawers: Three Drawers on right Side, top one with Remaining without lock. Locks: A one quality locks with keys Table Glass: Full Table Glass 5 MM Additional: With Tea Tray and necessary beddings.		1	19.12.2016 10:00 a.m.	19.12.2016 11:00 a.m.
	Office Table (Staff)	Length: 3' X 2.5' Height: 2.5' Top: Veneer Wood Top 1.5 inches thick Wood: Sheesham Wood (Best Quality) Polish: Lacquer Polish Drawers: Three Drawers on right Side, top one with Remaining without lock. Locks: A one quality locks with keys Table Glass: Full Table Glass 5 MM Additional: With Tea Tray and necessary beddings.		5	19.12.2016 10:00 a.m.	19.12.2016 11:00 a.m.
	Computer Table	Length: 3' X 16" Height: 2.5' Top: Veneer Wood Top 1.5 inches thick Wood: Sheesham Wood (Best Quality) Polish: Lacquer Polish Drawers: One Drawer (Left Side) with lock and shelf underneath with lock. Keyboard Tray with Channels, Space for Tower CPU on the right Locks: A one quality locks with keys Table Glass: Full Table Glass 5 MM Additional: Necessary beddings.		6	19.12.2016 10:00 a.m.	19.12.2016 11:00 a.m.
	Visitors Chair with Arms	Height: 18 inches Wood: Sheesham Wood (Best Quality) Cusion: Molty Foam Back: 9 Inches High Seat Cover: Raxine 502 Green Colour Arms : 2 inches width 1 Inches Height Polish: Lacquer Polish		18	19.12.2016 10:00 a.m.	19.12.2016 11:00 a.m.
6	Computer Chair	Middle back staff chair / Colour Black Swivel tilting Mechanism Tilting tension Adjustment and locking Seat height Adjustment PP armrest Reinforced nylon caste		4	19.12.2016 10:00 a.m.	19.12.2016 11:00 a.m.
	Visiting Chair Steel Base	Middle back meeting chair / Black Colour Bow leg PP armrest Chrome bow leg		12	19.12.2016 10:00 a.m.	19.12.2016 11:00 a.m.

	Office Revolving Chair	Middle back with headrest Knee tilting mechanism Tilting tension adjustment and locking Seat height adjustment Reinforced nylon caster Full Cushioned arms / colour black or dark brown		5	19.12.2016 10:00 a.m.	19.12.2016 11:00 a.m.
	Durable Visitors Executive Chairs	Middle back meeting chair PP armrest Painted bow leg Raxine Cushioned Seat and Back		6	19.12.2016 10:00 a.m.	19.12.2016 11:00 a.m.
	Revolving Chair	Wood: Sheesham (Best Quality) Knitting: Cane Knitted Base: Hydraulic with Jack (Best Quality) Wheels: Durable Best Quality Polish: Lacquer Polish		1	19.12.2016 10:00 a.m.	19.12.2016 11:00 a.m.
	Side Rack	Size: 2.5' X 14" Wood: Veneer Board 18 mm. Structure: Two Partitions Polish: Lacquer Polish		7	19.12.2016 10:00 a.m.	19.12.2016 11:00 a.m.
	Coat Hanger (Stand)	Size: 5 feet high Wood: Sheesham (Best Quality) Polish: Lacquer Polish		4	19.12.2016 10:00 a.m.	19.12.2016 11:00 a.m.
	Sofa Set	Set: 6 Seat (3+2+1) Make: Full Cushion Foam: Molty Foam Outer Cover: Rexine 502 Skeleton: Shahtoot Wood		4	19.12.2016 10:00 a.m.	19.12.2016 11:00 a.m.

Centre Table	Set:	3 Tables (1 Large 2 Small) with one Shelve each		4	19.12.2016 10:00 a.m.	19.12.2016 11:00 a.m.
	Frame:	Two Inches Square (Small)				
	Wood:	Sheesham Wood (Best Quality)				
	Centre:	Centre of Tables (Glass 8 mm)				
	Mrmnt:	Large Table (3.5' X 2') Small Table (2' X 2')				
Polish:	Lacquer Polish					
Notice Board	Wood:	Sheesham Wood (Best Quality) box shape		1	19.12.2016 10:00 a.m.	19.12.2016 11:00 a.m.
	Centre:	Soft Board, Clath & Foam.				
	Top:	Sliding Glass Set (Glass 5 mm) with Glass Lock				
	Lock:	Best Quality				
	Mrmnt:					
Polish:	Lacquer Polish					
Glass TopKey Box	Wood:	Sheesham Wood (Best Quality) box shape		1	19.12.2016 10:00 a.m.	19.12.2016 11:00 a.m.
	Centre:	Hard Board (with hooks for hanging keys)				
	Top:	Glass Frame (Glass 5 mm) with Lock in Frame.				
	Lock:	Best Quality				
	Mrmnt:	1.5' X 2'				
Polish:	Lacquer Polish					
Steel File Cabiner	Steel 22 Guage	4 Sliding Doors with Lock		10	19.12.2016	19.12.2016
Steel Almirah	Steel 22 Guage	2 Door with Lock		1	10:00 a.m.	11:00 a.m.
Foot Rest		Standard (Good Quality)		6		

TERMS AND CONDITIONS

Bidders are required to submit their bids in a sealed large envelope, clearly marked "Bids for Furniture" for State Life Khyber Pakhtunkhwa Region, Peshawar. Bids should be sent along with a Pay Order / Bank Draft of the 2% of the value in favour State Life Insurance Corporation of Pakistan, Khyber Pakhtunkhwa Region, Peshawar as earnest money which will be returned immediately after completion of RPC process to the un-successful bidders. No tender will be acceptable without earnest money.

Sealed Tenders duly completed in all respects must be reached to the undersigned by Courier Service/by post during Office hours i.e. 09:00 am to 05:00 pm except Saturday and Sunday till the closing date / time as mentioned above i.e. till 10:00 AM December 19th, 2016.

The rates should be valid for 90 days. No increase of rates will be acceptable after the submission of tender. Warranty / Guarantee should be provided for each item, as the case may be. On finding sub-standard quality as and when noticed during process, the deposit security will be forfeited in favor of the Corporation and the tender will be cancelled.

The Firm/Suppliers in question will be bound to supply the required items as whole consignment within 15 days from the issuance date of supply order to State Life, Regional Office, Khyber Pakhtunkhwa Region, Peshawar, 2nd Floor State Life Building, 34 The Mall, Peshawar Cantt, Peshawar. All transportation, labour & other charges will be the responsibility of supplier.

Only one PRICE for each item is admissible. Multiple / vague / no rates for any item will amount to cancellation of the bid.. PLEASE PROVIDE BIDS PER ITEM.

The Prices quoted must be inclusive of all duties / taxes, packing, and delivery charges. If GST is applicable, the same should be shown separately. The Prices mentioned in the tender will be treated as firm till the completion of Work Order. The Prices must be stated both in words and figures in Pakistan Currency.

The bidders should attach their respective copies of NTN and Sales Tax Certificates, along with information pertaining to their Office etc. The order placed will be subjected to Income and other Government Taxes as per Rules. The firm/company/bidder has to submit an affidavit being not being black listed, from any department / organization.

The lowest Bid would be accepted. If the successful bidder fails to complete the job as per the specification and quality, the work order shall be canceled and bid security will be forfeited.

Total payment will be made after the completion of job.

The Corporation reserves the rights to cancel/reject any one or all the Tenders in accordance with rule (33) of Public Procurement Regulations.

The number of quantity of items or the principal item itself may decrease / cancelled and / or increase keeping in view the available budget and the proposed rates.

The successful bidder will have to show a sample of each and every item to the committee or the undersigned as the case may be before finalization of whole order and would be subject to approval.

State Life Insurance Corporation of Pakistan reserves the right to reject all bids or proposal any time prior to the acceptance of a bid or proposal. However, State Life shall upon request communicate to any bidder who submitted a bid or proposal, the grounds for its rejection out of all bids or proposals.

Any firm or its representative may visit the Office at the time of opening of Bids.

In case of further query, the following may be contacted during working hours:

SECRETARY

Regional Procurement Committee
State Life Insurance Corporation of Pakistan,
Khyber Pakhtunkhwa Region, Peshawar
2nd Floor, State Life Building,
34-The Mall, Peshawar Cantt.
Phone 091-9210918 / Fax 091-9210920
Email: rehmanhijji@gmail.com